



Tulpehocken Area School District Virtual Academy



Student & Family Contract

Admission to the Tulpehocken Virtual Academy will be based on an assessment of a student's academic background and a meeting with Tulpehocken Area School District staff. The TVA curriculum may be delivered either online or a blending of online and traditional coursework.

Due to the mode of delivery for this type of educational setting, the family is most responsible for the education of their child. Tulpehocken Area School District (TASD) recognizes the importance of consistent contact with certified teachers therefore the district requires a commitment from both the family, online provider, and the district liaison to maintain regular contact as outlined below.

Student Responsibilities:

- Students are required to log in to their courses each district calendar day.
- Students will use email or phone calls to communicate with his/her teacher on a regular basis.
- Students must take care of equipment borrowed from TASD. If equipment is lost or damaged, the student/family will be responsible to pay for the repair or replacement of the equipment.

Family Responsibilities:

- The family will contact the course teacher for any issues related to content.
- Students are required to log in to their courses each district calendar day.
- Parents/Guardians are required to monitor and keep track of attendance for their child. Attendance and time online will be tracked by the TVA coordinator.
 - Parents/Guardians must submit an excuse for an absence within three days of the absence. Please send absence excuses to ekindoll@tulpehocken.org or fax it to **610-488-7976**.
- The student will be required to report to the school to complete state mandated assessments as designated by PDE. (Ex. PSSA or Keystone Exams)
- The family will call TASD technical support (610-488-6286 ext 1130) or email helpdesk@tulpehocken.org if any technical issues arise with the laptops or peripherals.
- The family has read and signed the TASD Acceptable Use Policy (AUP).
- When in attendance at school events and coursework, students will abide by district policies.
- All provided materials (ex.books) must be returned in a timely manner in good condition.

District Responsibilities:

- The course teacher will be available via email as needed.
- The course teacher or a certified teacher in that subject will also be available through the help/support options from the vendor or TASD staff.
- The course teacher will direct both the assignments and grading of the course.
- A laptop computer will be available to loan through TASD with the condition that the student is enrolled in at least 50% of a regular schedule of classes (3.0 credits for high school; 2 or more core subjects for elementary/junior high). The **Technology Loan Agreement** form must be completed for usage of a computer.
- Reimbursement for Internet connection will be up to \$40/month for students taking at least 50% of a regular schedule of classes (3.0 credits for high school; 2 or more core subjects for elementary/junior high) at home to be eligible. The **Internet Reimbursement** form must be completed with a copy of the monthly Internet bill and send to Erika Kindoll via fax 610-488-7976 or standard mail at 430 New Schaefferstown Rd, Bernville PA 19506, no later than May 31 of each year. Reimbursement by check is issued in June of each year. Students must stay in TVA a minimum of 40 school days or 2 months to be eligible for reimbursement as well as passing half of their online classes with a 65% or better when they withdraw or complete their courses.

Technology Usage:

The computers issued for the Tulpehocken Virtual Academy are property of the district. They must be maintained and any damage that is not due to "normal wear" will be the responsibility of the family. Use of computer and storage of materials onto that computer must be related to the coursework associated with the TVA. If there is any download/plugin that is required for the class that you are taking, please call the technical support line to arrange a time for installation. Furthermore, the family will take steps to observe/filter the content their child views using this computer to ensure that the student does not access inappropriate material (according to TASD's AUP).

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Virtual Academy

Student & Family Contract

Please fill in the following information and sign signifying that you have read the conditions in the **Tulpehocken Virtual Academy – Student & Family Contract and the TVA Handbook.**

Student Name:
E-mail address:
Grade Level:
Course Title(s):
Parent/Guardian Name:
Home Address:
Home Phone:
Cell/Mobile Phone:

Addendum:

Student Signature: _____ Date _____

Parent Signature: _____ Date _____

Guidance Counselor Signature: _____ Date _____

TVA Coordinator's Signature: _____ Date _____