

- Close lid.
- c. Select **Copy**.
  - From the Home screen, touch **Copy**, and then touch **Color**.
  - Touch **Settings** to specify paper size, paper type, quality, or other settings.
  - Touch directional buttons to change the number of copies.
- d. Start copy.
  - Touch **Start**.

#### Related topics

- Tips for copy and scan success on page 18


## Scan to a computer or memory card

You can start a scan to a computer either from the printer display or from the printer software on your computer. Starting a scan from the printer display is quick. Starting a scan from the software gives you more options.

Before starting scan to a computer from the printer display, make sure the printer is connected to your computer either on a wireless network or through a USB cable.

If the printer is connected to the computer through a USB cable, you can start scan immediately from the printer display.

If the printer is connected to a Windows computer on a wireless network, you need to enable wireless scan in the software first. From the **Start** menu on your computer, click **All Programs**, and then click **HP**. Under **HP Photosmart 5510 series**, click **HP Photosmart 5510 series**, click **Scanner Actions**, and then click **Manage Scan to Computer**. *→ or 5520 depending on model you have*

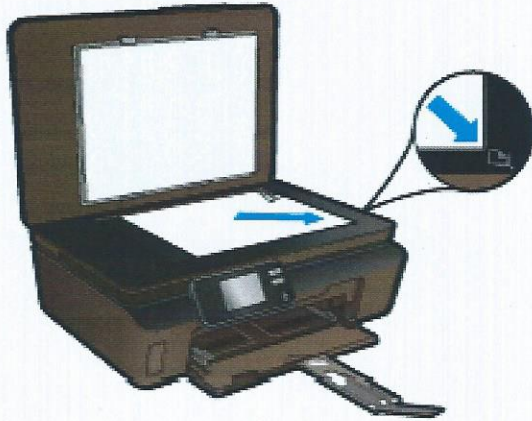
 **NOTE:** You can choose to keep the **Scan to Computer** option always active, and then you will not need to enable wireless scan again next time you start a scan from the printer display.

#### To scan to a computer or memory card from the printer display

1. Load original.
  - a. Lift lid on the product.



- b. Load original print side down on the right front corner of glass.



- c. Close lid.
2. To scan to a memory card, insert a memory card in the memory card slot.  
If you want to scan to a computer, make sure the printer is connected to your computer on a wireless network or through a USB cable.
3. Start scan.
  - a. From the Home screen, touch **Scan**.
  - b. Select the destination by touching either **Computer** or **Memory Card**.  
To scan to a computer, select the computer, and then select a scan type to start the scan. If your computer is not listed, touch **Not listed** for further information.

#### Related topics

- [Tips for copy and scan success on page 18](#)

## Tips for copy and scan success

Use the following tips to copy and scan successfully:

- Keep the glass and the back of the lid clean. The scanner interprets anything it detects on the glass as part of the image.
- Load your original, print side down, on the right front corner of the glass.
- To copy or scan a book or other thick originals, remove the lid.
- To make a large copy of a small original, scan the original into the computer, resize the image in the scanning software, and then print a copy of the enlarged image.
- If you want to adjust scan size, output type, scan resolution, or file type, and so on, start scan from the printer software.
- To avoid incorrect or missing scanned text, make sure the brightness is set appropriately in the software.